

**BRIMFIELD TOWNSHIP BOARD OF TRUSTEES**  
**Wednesday September 28, 2005**  
**BRIMFIELD TOWN HALL**

The Brimfield Township Board of Trustees met on Wednesday September 28, 2005. Sue Fields was absent. Trustee Mike Kostensky called the meeting to order at 3:00 PM.

**Call to Order**

**Pledge of Allegiance**

**Announcements/Correspondence:**

**Guests:**

**Review and signing of minutes of previous meeting**

**Review and accepting agenda**

**Review and signing of purchase orders and warrants**

**Accept financial statement**

**1. Fund Balances, Fund Summary, Appropriation Ledger**

**Public Comments and Questions:**

**Parks:**

1. Event Fees

**Safety Concerns:**

**Police Department:**

1. Executive Session - Personnel

**Fire Department:**

1. Life Force Management contracts for EMS and MVA billing.
2. 4 Sets of Bedding for Fire Fighters Room
3. Executive Session - Personnel

**Zoning/Economic Development**

1. Accept H. Carpenter's resignation and approve Corey Elliott to Zoning Commission

**Road Department/Cemetery:**

1. Sign Cemetery Deeds - 1
2. Concrete for Road Department Pad
3. Burnett Rd
4. New Road Mower
5. Salt Shed Discussion
6. Issue II - Powdermill

**Administration:**

1. For the Good of Brimfield Township
2. Transfer of funds and advance
3. Computer Backup – Network – Server – Appt. with Hardparts Computer's – Chief
4. Executive Session – Needs Assessment – Michael Di Maio
5. Purchase of Pickup Truck

MOTION #2005-307

Trustee C. Daniel Tronge moved to accept the minutes from the September 14, 2005 meeting as presented. Mike Kostensky seconded and upon roll call vote:

Mike Kostensky - yea C. Daniel Tronge - yea  
Sue Fields - Absent Motion passed.

MOTION #2005-308

Trustee Mike Kostensky moved to accept the agenda as presented. C. Daniel Tronge seconded. Motion passed.

RESOLUTION #2005-309

Re: Signing Warrants and Purchase Orders

WHEREAS: The Clerk did present warrants and purchase orders to the Board of Trustees for payment of bills and,

WHEREAS: The Board of Trustees did review same; therefore be it,

RESOLVED: That the Board will acknowledge receipt of and sign the warrants and purchase orders as presented by the Clerk.

Trustee Mike Kostensky moved for the adoption of the above resolution on the 28th Day of September, 2005. Trustee C. Daniel Tronge seconded and upon roll call vote:

Mike Kostensky - yea C. Daniel Tronge - yea  
Sue Fields - absent Motion passed.

MOTION #2005 - 310

Trustee Mike Kostensky moved to acknowledge receipt of the abbreviated financial statement (Fund Balances, Fund Summary and Appropriation Ledger). Trustee C. Daniel Tronge seconded.

Sue Fields - absent Mike Kostensky - yea  
C. Daniel Tronge - yea Motion Passed.

**Announcements/Correspondence -**

**Guests:**

**Public Comments and Questions:**

**Parks: Department:**

**Safety Concerns:** None

**Police Department:** No Action

**Fire Department:**

RESOLUTION: #2005-311

RE: Agenda Item FD 1 - Life Force Management Contract for EMS Billing

WHEREAS: The Brimfield Township Board of Trustees has reviewed the contract with Life Force Management and agrees to have them do our EMS billing. Therefore be it,

RESOLVED: The Brimfield Township Board of Trustees shall accept the contract as presented from Life Force Management for EMS billing.

Trustee Mike Kostensky moved for the adoption of the above resolution on the 28th Day of September, 2005. Trustee C. Daniel Tronge seconded and upon roll call vote:

Mike Kostensky	-	yea	C. Daniel Tronge - yea
Sue Fields	-	absent	Motion passed.

RESOLUTION: #2005-312

RE: Agenda Item FD 1 - Life Force Management Contract for MVA Billing

WHEREAS: The Brimfield Township Board of Trustees has reviewed the contract with Life Force Management and agrees to have them do our MVA billing. Therefore be it,

RESOLVED: The Brimfield Township Board of Trustees shall accept the contract as presented from Life Force Management for MVA billing.

Trustee Mike Kostensky moved for the adoption of the above resolution on the 28th Day of September, 2005. Trustee C. Daniel Tronge seconded and upon roll call vote:

Mike Kostensky	-	yea	C. Daniel Tronge - yea
Sue Fields	-	absent	Motion passed.

RESOLUTION: #2005-313

RE: Agenda Item FD 2 - Sets of Bedding for the Fire Fighters Room

WHEREAS: The Brimfield Township Board of Trustees has accepted the recommendation of Chief Robert Keller to purchase four twin mattress sets and bed frames. Therefore be it,

RESOLVED: The Brimfield Township Board of Trustees shall approve the purchase of the above mentioned sets from Mattress Matters, 744 Howe Ave., Cuyahoga Falls, OH 44221 for \$1,479.92 to be charged to account 2191-760-740-0000.

Trustee Mike Kostensky moved for the adoption of the above resolution on the 28th Day of September, 2005. Trustee C. Daniel Tronge seconded and upon roll call vote:

Mike Kostensky	-	yea	C. Daniel Tronge - yea
Sue Fields	-	absent	Motion passed.

**Zoning/Economic Development:**

RESOLUTION: #2005-314

RE: Agenda Item ZD 1 - Accept Carpenter's resignation and appoint Elliott to Zoning Commission

WHEREAS: The Brimfield Township Board of Trustees has received a letter of resignation from Mr. Harry Carpenter and they have chosen to accept it and,

WHEREAS: The Brimfield Township Board of Trustees has received a letter of recommendation to appoint Mr. Corey Elliott presently a Zoning Commission Alternate from the Zoning Inspector. Therefore be it,

RESOLVED: The Brimfield Township Board of Trustees shall accept Mr. Carpenter's resignation and appoint Mr. Elliott to the Brimfield Township Zoning Commission.

Trustee Mike Kostensky moved for the adoption of the above resolution on the 28th Day of September, 2005. Trustee C. Daniel Tronge seconded and upon roll call vote:

Mike Kostensky	-	yea	C. Daniel Tronge - yea
Sue Fields	-	absent	Motion passed.

**Road Department/Cemetery:**

Agenda Item RD1	Sign Cemetery Deeds	-	1	-	signed
Agenda Item RD2	Concrete for Road Department Pad	- No Action			
Agenda Item RD3	Burnett Rd	- No Action			
Agenda Item RD4	New Road Mower	- No Action			
Agenda Item RD5	Salt Shed Discussion	- Preliminary Plans			
Agenda Item RD6	Issue II - Powdermill - Round 20	- Papers to be filled out by October 28, 2005			

RESOLUTION: #2005-315

RE: Portage Commons Guide Lines for ditch enclosure

WHEREAS: The Brimfield Township Board of Trustees has seen the need to research and advise the residents of the Portage Commons Development specifically the residents on Countryside Drive of the requirements for enclosing the ditches on there individual properties and,

WHEREAS: The Brimfield Township Board of Trustees has advised the Acting Road Supervisor and the Road Crew Leader to review the situation and return with specifics as to the width, depth, diameter and length of the ditches to be enclosed. Therefore be it,

RESOLVED: The Brimfield Township Board of Trustees shall allow the residents of Portage Commons to enclose the ditches on the road named Countryside and to conform to the specifications set by our Acting Road Supervisor and all residents shall accept all responsibility for the cost involved in enclosing the ditches. This resolution will supersede all previous resolution concerning ditch enclosures in Brimfield Township and each individual ditch enclosure will be acted upon on a case by case basis.

Trustee Mike Kostensky moved for the adoption of the above resolution on the 28th Day of September, 2005. Trustee C. Daniel Tronge seconded and upon roll call vote:

Mike Kostensky	-	yea	C. Daniel Tronge - yea
Sue Fields	-	absent	Motion passed

**Administration:**

Agenda Item AD 1.	-	For the Good of Brimfield Township - No Action
Agenda Item AD 2.	-	Transfer of Funds and Advances - No Action
Agenda Item AD 3.	-	Computer Backup - Network - Server - Appt. with Hardparts
Computers Thursday 11:00 AM		
Agenda Item AD 4	-	Executive Session - Needs Assessment - Michael Di Maio

RESOLUTION: #2005-316

Re: Agenda Item AD5 - Purchase of Pickup Truck for Zoning and Administration Depts.

WHEREAS: The Brimfield Township Board of Trustees has determined the need to purchase a pickup truck for the Zoning Dept and for other Township use and,

WHEREAS: The Brimfield Township Board of Trustees did advertise for bids for said truck and a bid of \$ 23,093.10 was received from Klaben Ford and,

WHEREAS: An additional price was obtained by the Clerk per bid specifications from Clarke Ford for a total cost of \$20,191.00 for said truck; therefore be it,

RESOLVED: The Brimfield Township Board of Trustees shall purchase said truck for \$20,191.00; be it further,

RESOLVED: To maintain a proper cash flow the Brimfield Township Board of Trustee shall finance \$24,000.00 for the truck and needed safety equipment (lights, light bar, strobe lights etc.)for a period of 3 years; be it further,

RESOLVED: Sky Bank has offered the best interest rate of \_\_\_\_%; said loan to be paid over a 3 year period (\$8,000.00 per year), interest to be paid on a semi-annual bases, loan to be paid from the General Fund.

Trustee Mike Kostensky moved for the adoption of the above resolution on the 28th Day of September, 2005. Trustee C. Daniel Tronge seconded and upon roll call vote:

Mike Kostensky	-	yea	C. Daniel Tronge - yea
Sue Fields	-	absent	Motion passed

RESOLUTION: #2005-317

Trustee Mike Kostensky moved to adjourn to executive session at 4:26 PM to discuss:

Fire Department	-	Personnel
All Departments	-	Needs Assessment

The Clerk and Assistant to the Clerk may attend. Trustee C. Daniel Tronge seconded. Motion passed.

At 5:09 PM Trustee Mike Kostensky moved to return to regular session. C. Daniel Tronge seconded. Motion passed.

No results in Executive Session.

RESOLUTION #2005-318

Re: Supplemental appropriations and transfers Agenda Item: AD2 Transfer of Funds and Advances

WHEREAS: The O. R. C. does allow for the supplemental appropriations, therefore be it,

RESOLVED: The following supplemental appropriations shall be made:

\$1,500.00
To account 2192-210-353-0000
From account 2192-760-730-0000
\$200.00
To account 1000-610-211-0000
From account 1000-110-330-0000
\$3,000.00
To account 2031-330-323-0000
From account 2031-930-930-0000
\$400.00
To account 2231-330-319-0000
From account 2231-330-360-0000
\$500.00

To account 1000-110-410-0000  
From account 1000-110-312-0000  
\$200.00  
To account 1000-610-322-0000  
From account 1000-110-240-0000

Be it further,

Trustee Mike Kostensky moved to adopt the above resolution this 28th day of September, 2005.  
Trustee C. Daniel Tronge seconded. Upon a role call vote.

Mike Kostensky	-	yea	C. Daniel Tronge - yea
Sue Fields	-	absent	Motion passed

MOTION #2005-319

At 5:21 PM, there being no further business to come before this Brimfield Township Board of Trustees at this meeting of the Trustees, Mike Kostensky moved to adjourn, seconded by Sue Fields and passed unanimously.

We, the Trustees of Brimfield Township, do hereby set our hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

\_\_\_\_\_  
Mike Kostensky, President

\_\_\_\_\_  
C. Daniel Tronge, Trustee

\_\_\_\_\_  
Sue Fields, Trustee

\_\_\_\_\_  
C. J. Sprague Jr., Clerk

\* Items cleared from agenda

\*\* Items addressed, no action taken, but will be retained for further discussion.

CJSJr/ncr