

**BRIMFIELD TOWNSHIP BOARD OF TRUSTEES**  
**Tuesday August 2, 2005**  
**BRIMFIELD TOWN HALL**

The Brimfield Township Board of Trustees met on Tuesday August 2, 2005. All members were present. Trustee Mike Kostensky called the meeting to order at 3:00 PM.

**Call to Order**

**Pledge of Allegiance**

**Announcements/Correspondence:**

**Guests:**

**Review and signing of minutes of previous meeting**

**Review and accepting agenda**

**Review and signing of purchase orders and warrants**

**Accept financial statement**

1. **Fund Balances, Fund Summary, Appropriation Ledger**

**Public Comments and Questions:**

**Safety Concerns:**

**Police Department:**

1. Executive Session – Personnel Matters (2)
2. Dare Grant

**Fire Department:**

1. Accept \$1,000.00 anonymous donation
2. Purchase nozzles and fire hose from Fire Force
3. Accept resignation of firefighter Matt Dietrick

**Parks:**

1. Horner Hills Bulldozer
2. Play Area in Town Hall
3. RE: Financial Planning

**Zoning/Economic Development:**

1. Change of Procedure on Permits
2. Tally Sheets

**Road Department/Cemetery:**

1. Sign Cemetery Deeds
2. Concrete for Road Department Pad
3. Powdermill Road – Issue II
4. Burnett Rd
5. Plaques for Block Donation and Eagle Scout Project
6. Executive Session - Personnel
7. Pipe on Sherman Road
8. McTaggart Blvd.
9. Pipe at Walden Point
10. Pelham
11. Ditch Closure Resolution
12. HazMat License
13. New Road Mower
14. New Road Truck

**Administration:**

1. For the Good of Brimfield Township
2. Transfer of funds and advance
3. Recycle in Township Buildings
4. Delete Canon 5300 No 020202777 off of inventory
5. Computer Backup – Necessary
6. Portage County Bicentennial Committee – 2008 August 10<sup>th</sup> meeting

RESOLUTION #2005-239

Re: Signing Warrants and Purchase Orders

WHEREAS: The Clerk did present warrants and purchase orders to the Board of Trustees for payment of bills and,

WHEREAS: The Board of Trustees did review same; therefore be it,

RESOLVED: That the Board will acknowledge receipt of and sign the warrants and purchase orders as presented by the Clerk.

Trustee Mike Kostensky moved for the adoption of the above resolution on the 2nd Day of August, 2005. Trustee Dan Tronge seconded and upon roll call vote:

Mike Kostensky	–	yea	C. Daniel Tronge	–	yea
Sue Fields	–	yea	Motion passed.		

MOTION #2005 – 240

Trustee Mike Kostensky moved to acknowledge receipt of the abbreviated financial statement (Fund Balances, Fund Summary and Appropriation Ledger). Trustee C. Daniel Tronge seconded.

Sue Fields	-	yea	Mike Kostensky	-	yea
C. Daniel Tronge	-	yea	Motion Passed.		

**Announcements/Correspondence -**

**Guests:**

**Public Comments and Questions:** Leigh Conti, 1457 Countryside Drive came to discuss the Portage Commons drainage problem. Trustees to have Acting Road Supervisor look at the Portage County Engineers actual last plan.

John Sheperdson, 2403 Tamarack Trail complained of pipe separation and giant hole in his yard that children could fall in.

William Stasik, 3767 Pelham road wants to know when his road will be repaired.

Jo Ann Bebe, Just Cricket Condominiums complained of dust storms from the construction in her area. Chief David Blough responded with the water trucks are on site each day and will continue to water down the area as much as possible.

**Safety Concerns:**

**Police Department:**

Chief Blough stated that the community forum is in place and will start at Mike’s Palace in the Brimfield Plaza on Tuesday September 13<sup>th</sup>, 2005 at 7:00 PM.

RESOLUTION #2005-241

RE: Agenda Item PD 2 - DARE Grant

WHEREAS: The Brimfield Township Board of Trustees has reviewed the information by Chief David Blough and upon his recommendation will allow the filing of the DARE grant as presented. Therefore be it,

RESOLVED: The Brimfield Township Board of Trustees shall allow the Brimfield Police Department to file the DARE grant.

Trustee Mike Kostensky moved for the adoption of the above resolution on the 2nd Day of August, 2005. Trustee Dan Tronge seconded and upon roll call vote:

Mike Kostensky	-	yea	C. Daniel Tronge - yea
Sue Fields	-	yea	Motion passed.

RESOLUTION #2005-242

As a result of executive session

RE: Agenda Item PD 1 – Personnel

WHEREAS: The Brimfield Township Board of Trustees has accepted the recommendation of Chief David Blough to hire a new Police officer to replace Officer Wilmington. Therefore be it,

RESOLVED: The Brimfield Township Board of Trustees shall allow Chief David Blough to hire Paul Carman as a Police Officer for Brimfield Township at a starting salary of \$33,112.81 or \$15.92 per hour.

Trustee Mike Kostensky moved for the adoption of the above resolution on the 2nd Day of August, 2005. Trustee Dan Tronge seconded and upon roll call vote:

Mike Kostensky	-	yea	C. Daniel Tronge - yea
Sue Fields	-	yea	Motion passed.

**Fire Department:**

Chief Robert Keller congratulated Ben Stasik upon successfully completing his paramedic training and passing the State Certification test.

RESOLUTION: #2005-243

RE: Agenda Item #1 Discovery Treadmill 415 removal from inventory

WHEREAS: The Brimfield Township Board of Trustees has considered the removal of the inoperable tread mill from the Fire Department. Therefore be it,

RESOLVED: The Brimfield Township Board of Trustees will allow the removal of the Discovery Treadmill 415 Serial No. 0184064 from the Fire Department Inventory.

Trustee Dan Tronge moved for the adoption of the above resolution on the 2nd Day of August, 2005. Trustee Mike Kostensky seconded and upon roll call vote:

Mike Kostensky	-	yea	C. Daniel Tronge - yea
Sue Fields	-	yea	Motion passed.

RESOLUTION: #2005-244

Trustee Mike Kostensky moved to adjourn to executive session at 3:42 PM to discuss one Road Department for personnel. Trustee Dan Tronge seconded. Upon a role call vote.

Trustee Mike Kostensky moved for the adoption of the above resolution on the 2nd Day of August, 2005. Trustee Dan Tronge seconded and upon roll call vote:

Mike Kostensky	-	yea	C. Daniel Tronge - yea
Sue Fields	-	yea	Motion passed.

At 4:07 PM the Board returned from executive session and no action was taken.

**Parks: -**

Agenda Item PK1	-	Horner Hills Bulldozer - No Action
Agenda Item PK2	-	Play Area in Town Hall Park - On Hold
Agenda Item PK3	-	Financial Planning for Expenditure in the Parks

**Zoning/Economic Development: -**

1. Change of Procedure on Zoning Permits
2. Tally Sheets each meeting

**Road Department/Cemetery:**

Agenda Item RD1	Sign Cemetery Deeds - None
Agenda Item RD2	Concrete for Road Department Pad - No Action
Agenda Item RD3	Burnett Rd - On Hold
Agenda Item RD4	Plaques for Block Donation and Eagle Scout Project - On Hold
Agenda Item RD5	McTaggart Blvd - No Action
Agenda Item RD6	Executive Session - Personnel
Agenda Item RD7	Pipe on Sherman Road - No Action
Agenda Item RD8	McTaggart Blvd. - On Hold
Agenda Item RD9	Pipe at Walden Point - On Hold
Agenda Item RD10	Pelham - On Hold
Agenda Item RD11	Ditch Closure Resolution - No Action

RESOLUTION: #2005-245

RE: Agenda Item RD 12 - HazMat License Requirement

WHEREAS: The Brimfield Township Board of Trustees has reviewed the recommendation of the Acting Road Supervisor and will eliminate the requirement for a HazMat endorsement on the current Township Employees Commercial Driver's License. Therefore be it,

RESOLVED: The Brimfield Township Board of Trustees shall eliminate the requirement to have a Hazardous Materials Endorsement on Township Employees Commercial Driver's License.

Trustee Mike Kostensky moved to adjourn to executive session at 3:42 PM to discuss Road Department personnel. Trustee Dan Tronge seconded. Upon a roll call vote.

Trustee Mike Kostensky moved for the adoption of the above resolution on the 2nd Day of August, 2005. Trustee Dan Tronge seconded and upon roll call vote:

Mike Kostensky	-	yea	C. Daniel Tronge - yea
Sue Fields	-	yea	Motion passed.

Agenda Item RD 13	New Road Mower - No Action
Agenda Item RD 14	New Road Truck - No Action

**Administration:**

Agenda Item AD 1.	-	For the Good of Brimfield Township - No Action
Agenda Item AD 2.	-	Transfer of Funds and Advances - No Action

RESOLUTION: #2005-246

RE: Agenda Item AD 3. - Recycle in Township Building

WHEREAS: The Brimfield Township Board of Trustees has seen the need to recycle in all Township Building as soon as possible. Therefore be it,

RESOLVED: The Brimfield Township Board of Trustees shall have all Brimfield Township Employees recycle bottles, cans, and papers.

Trustee Mike Kostensky moved for the adoption of the above resolution on the 2nd Day of August, 2005. Trustee Sue Fields seconded and upon roll call vote:

Mike Kostensky	-	yea	C. Daniel Tronge - yea
Sue Fields	-	yea	Motion passed.

RESOLUTION: #2005-247

RE: Agenda Item AD 4 - Delete Canon 5300 No 020202777 off of inventory

WHEREAS: The Brimfield Township Board of Trustees has been informed that the Canon 5300 printer is no longer operational and it is taking up space. Therefore be it,

RESOLVED: The Brimfield Township Board of Trustees shall allow the deletion of the Canon 5300 Serial No. 020202777 off of the inventory and it may be discarded.

Trustee Mike Kostensky moved for the adoption of the above resolution on the 2nd Day of August, 2005. Trustee Sue Fields seconded and upon roll call vote:

Mike Kostensky	-	yea	C. Daniel Tronge - yea
Sue Fields	-	yea	Motion passed.

Agenda Item AD 5	-	Computer Backup - Necessary
Agenda Item AD6	-	Portage County Bicentennial Committee

5:15 PM Trustee Mike Kostensky moved to adjourn to executive session to discuss Road Department personnel and Police Department personnel. Trustee Dan Tronge seconded and upon roll call vote:

Mike Kostensky	-	yea	C. Daniel Tronge - yea
Sue Fields	-	yea	Motion passed

5:45 PM Trustee Mike Kostensky moved to recess until tomorrow at 9:00 AM. Trustee Dan Tronge seconded and upon roll call vote:

Mike Kostensky	-	yea	C. Daniel Tronge - yea
Sue Fields	-	yea	Motion passed

9:00 AM Trustee Mike Kostensky moved to Reconvened the meeting. Sue Fields seconded. After Trustee Kostensky and Fields reviewed the Walden Point situation no action was taken.

Results from executive session displayed in proper department.

MOTION #2005-248

At 4:00 PM, there being no further business to come before this Brimfield Township Board of Trustees at this meeting of the Trustees, Mike Kostensky moved to adjourn, seconded by Sue Fields and passed unanimously.

We, the Trustees of Brimfield Township, do hereby set our hands as approval of the foregoing minutes as a true and accurate record of the proceedings.

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Mike Kostensky, President

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C. Daniel Tronge, Trustee

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Sue Fields, Trustee

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C. J. Sprague Jr., Clerk

\* Items cleared from agenda

\*\* Items addressed, no action taken, but will be retained for further discussion.

CJSJr/ncr